

Risk Assessment Title:		Young People Attending QPAC												
Risk Assessment Context:		This risk assessment identifies risks likely to be applicable to any visit to QPAC by a group of young people (under the age of 15 or unless legally defined as a minor) patrons (e.g. schools, youth groups) or as part of a backstage tour												
Hazard (Risk) Identification					Initial (Raw) Risk Rating			Risk Control (Residual) Risk Rating					Monitoring & Control	
Item	Source of Hazard – what task is being performed or what hazard has been identified (how can someone or something be harmed?)	Hazard Type	Location / Work Area / TaskStep	Exposure Group (who could be harmed)	Likelihood (Select)	Consequence (Select)	Initial Risk Rating	Controls	Likelihood (Select)	Consequence (Select)	Residual Risk Rating	Risk Owner	Method of Monitoring	
1	Weather related risks such as sunburn, dehydration, cold and wet	Injury to Person	QPAC	Patron	Likely	Moderate	High	1. Check weather forecast and ensure children are appropriately equipped: a. Hot weather: sunhat, water and sunscreen. b. Cold/wet weather: warm waterproof clothing (umbrellas should be avoided). 2. In extreme heat conditions groups will be sheltered in QPAC foyers. (Note: some limited, shelter may be available in the QPAC courtyards, foyers and adjacent grassed areas shaded by trees).	Possible	Insignificant	Low	Group organisers	Periodic review, review of incident reports.	
2	Theatrical effects including but notlimited to: mist, fogs, bright or flashing lights, strobing lighting, loud and/or sudden noises with potentialto scare or induce a medical reaction	Injury to person, psychosocial distress, reputational damage	QPAC	Patron	Possible	Insignificant	Low	1. QPAC to issue details of all theatrical effects to be used in any show to be attend- ed by groups of young people and post appropriate notices. a. Warnings are displayed at theatre entrance doors prior to patrons entering the auditorium. 2. QPAC to ensure all effects comply with standard WH&S procedures. 3. Group organisers to assess the potential impact of effects on their young people while at QPAC.	Unlikely	Insignificant	Low	Group organisers, QPAC.	Periodic review, review of incident reports.	
3	Injuries caused by rush/panic in event of an evacuation	Injury to person	QPAC	Patron, QPAC staff	Unlikely	Major	Medium	1. QPAC has an established evacuation procedure. All visitors to must follow the instructions given by QPAC Fire Wardens. 2. Group organisers to inform QPAC, prior to visit, of any issues that may hinder their group's safe and timely evacuation (e.g. mobility issues).	Unlikely	Minor	Medium	Group organisers, QPAC.	Periodic review, review of incident reports.	
4	Injuries through accidents such as trips and falls.	Injury to person	QPAC	Patron	Likely	Major	High	1. Group organisers to monitor conduct of young people and prevent inappropriate behaviour likely to result in injuries. (Note: QPAC has many steps, changes in level and glazed areas that whilst not inherently dangerous, might result in injury to persons unaware of their locality). 2. QPAC FOH staff (ushers) to be placed at entrance theatre doors to remind patrons to "watch their step" when traversing theatres.	Possible	Minor	Medium	Group organisers, QPAC.	Periodic review, review of incident reports.	
5	Lost or distressed child	Injury to person, psychosocial distress	QPAC	Patron	Likely	Moderate	High	1. Group organisers to nominate a meeting spot for all students in the event someone gets lost. a. Recommended spot is QPAC Stage Door. 2. Assistance can be obtained from Stage Door in an emergency (Ph: 3840 7500) 3. All QPAC required staff to be trained in lost children procedure.	Unlikely	Minor	Medium	Group organisers	Periodic review, review of incident reports.	
6	Precinct hazards: Traffic – QPAC is surrounded on all sides by roads, Grey St & Melbourne St & Russell St are particularly busy. Grey St separates QPAC and South Bank railway station. Construction – High levels of construction are present across the	Injury to person, reputational damage	QPAC	Patron	Unlikely	Major	Medium	1. Group organisers to: a. Warn young people of hazards; b. Be aware of location of young people; and c. Implement specific risk treatments appropriate for the group (e.g.managed road crossing). d. Road crossings will be established throughout the precinct please refer to traffic maps provided and use designated crossings. e. Groups to use pedestrian crossings around precinct.	Unlikely	Minor	Medium	Group organisers, QPAC.	Periodic review, review of incident reports.	
7	Staff to children ratio This could involve not enough supervision for children, lost child/children	Injury to person, psychosocial distress	QPAC	Patron, QPAC staff	Possible	Major	High	1. Based on Ed Qld Excursion Legislation. a. Teacher/Parent to student ratio is: b. 1:5 for Prep c. 1:10 for Yrs1-3. d. For any child with behavioural needs or disability requirements teachers would have an aide/parent for the child.	Unlikely	Minor	Medium	Group organisers	Periodic review, review of incident reports.	
8	Delayed arrival (e.g.transport failure)	Reputational damage	QPAC	Patron	Possible	Insignificant	Low	Contact QPAC Reception on 3840 7400 or Box Office on 3840 7551and advise of likely delay.	Unlikely	Insignificant	Low	Group organisers	Periodic review, review of incident reports.	
9	Risk of injury to patrons participating in a backstage tour.	Injury to person, reputational damage	QPAC	Patron, QPAC staff	Possible	Major	High	1. All groups booked and patron numbers confirmed in advance. 2. All patrons advised to wear enclosed shoes. 3. All tours to be guided by QPAC staff. a. A patron to tour guide ratio to be kept at al ltimes.Ratio is dependent on numbers, age and any additional needs by the group. 4. Tour locations based on event scheduling. a. No tours to take place in the same area during high risk work times.(i.e. bump in, rehearsals or performance times) b. Tour paths are confirmed with QPAC Production Services Unit staff prior to commencement. 5. QPAC guides to brief tour group on QPAC backstage rules and regulations at the start of a tour. a. i.e.no touching production elements, keeping with the group etc.	Rare	Minor	Low	Group organisers, QPAC.	Periodic review, review of incident reports.	